

Team Leader/Supervisor Apprenticeship

Who is it for?

A team leader/supervisor is a first line management role, with operational/project responsibilities or responsibility for managing a team to deliver a clearly defined outcome. They provide direction, instructions and guidance to ensure the achievement of set goals. Key responsibilities are likely to include supporting, managing and developing team members, managing projects, planning and monitoring workloads and resources, delivering operational plans, resolving problems, and building relationships internally and externally.

What are the benefits for participants?

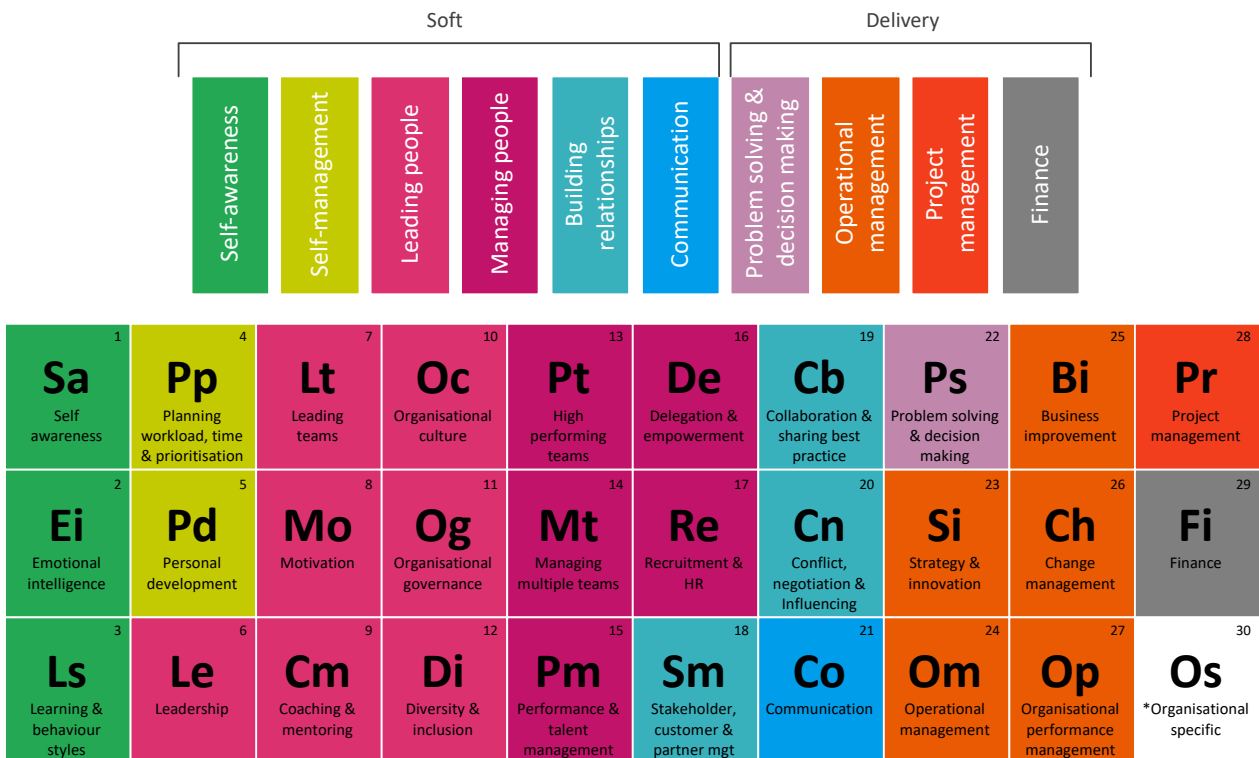
- Apprenticeship qualification
- Foundation Chartered Manager status
- ILM or CMI Diploma in Leadership & Management*
- ILM or CMI membership*
- TOTUM student card*

How is the programme delivered?

- Delivered by a specialist leadership agency
- Workshops every eight weeks, facilitated by industry experts
- Webinars, online learning and workbooks
- Reflective assessment and 1-2-1 coaching
- Branded learning platform with 24/7 access

What does the programme cover?

The programme covers our C30 framework, namely the 30 capabilities a manager or leader requires to be effective.



What is the duration of the programme and how is it funded? The programme typically lasts 15 months and is covered by the Apprenticeship Levy.

How is the programme assessed? Participants will have to go through a series of assessments at the end of the programme. This is known as the End Point Assessment (EPA) and includes:

- Presentation with questions and answers (50%)
- Professional Discussion underpinned by a portfolio of evidence (50%)

The EPA pass mark is 50%, and participants can be awarded a Distinction (70%+). Additional assessments are required for ILM/CMI qualifications.

What are the ESFA requirements? Hold or be willing to complete Level 2 Functional Skills in Mathematics and English • Lived in the UK/EU for at least 3 years • Commitment to learning at least 3-5 hours per week (included in the 20% off-the-job-training) • Attain at least Level 1 in a Functional Skills initial assessment and diagnostic.